

# Pacific Grove High School – Club Charter

Please give this completed form to Mrs. Lominario (E-1) or Mrs. Afifi (Student Store).

Official Club Name: \_\_\_\_\_

School Year: \_\_\_\_\_ Club Status (circle one):      NEW      EXISTING

Club Purpose and Goals: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Types of Activities: \_\_\_\_\_

\_\_\_\_\_

Club Advisor (must be a PGHS staff member): \_\_\_\_\_

Club Meetings:

Where? \_\_\_\_\_

When? \_\_\_\_\_ How Often? \_\_\_\_\_

Club Officers:

PRESIDENT: \_\_\_\_\_

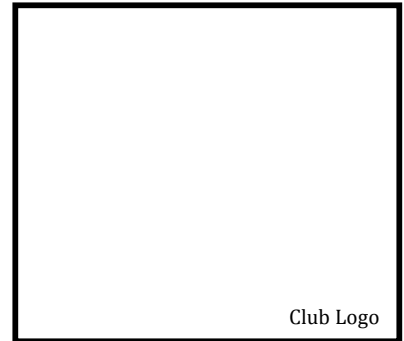
VICE PRESIDENT: \_\_\_\_\_

TREASURER: \_\_\_\_\_

\*SECRETARY: \_\_\_\_\_

OTHER (please state): \_\_\_\_\_

Approximate number of members: \_\_\_\_\_



\*NOTE: The secretary is REQUIRED to take minutes of each meeting and submit a copy of the minutes to the Activities Director, Mrs. Lominario.

Each year, clubs will create an ASB approved budget, keep minutes of all meetings, and have all fundraisers approved by the ASB Executive Board BEFORE sales begin.

In addition, at the end of the year, the club members and advisor must review the success of the club and determine the effectiveness of the club and if the club reached its goals. This reflection must be submitted to Mrs. Lominario by May 1<sup>st</sup>.

All club activities and fundraisers need to be posted on the ASB Activities calendar. Submit all calendar requests directly to Mrs. Lominario.

The aforementioned information is true and correct and I agree to the terms of the club charter.

REQUIRED SIGNATURES:

CLUB PRESIDENT: \_\_\_\_\_ DATE: \_\_\_\_\_

CLUB ADVISOR: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINCIPAL: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY:

ASB PRESIDENT: \_\_\_\_\_ DATE: \_\_\_\_\_

ACTIVITIES DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_